Schedule for Term One of Three-Term Project

Goal by end of term 1: Background Research and Development of a Proposal

**Week 1 - Advisor(s) run this meeting.**

- Introduction and Background
- Assignments
  - Problem statement and goal statement (1-3 paragraphs)
  - Identify background research areas
  - Start doing background research
  - Prepare agenda for next meeting, including summary of accomplishments, discussion of assignments, and summary of plans for subsequent week.

**Week 2 - Students run this and subsequent meetings.**

- Discuss problem and goal statement - is goal clear, active, achievable, measurable, responsive?
- Discuss areas and sources for background research
- Assignments:
  - Draft a 2-page Introduction that frames (and if necessary refines/revises) the problem statement and goal in context of the literature - due in 2-3 days
  - Continue background research
  - Develop an annotated bibliography summarizing the relevant material found in sources (at least 20 sources).

**Week 3**

- Discuss Introduction draft, annotated bibliography, background chapter
- Assignments
  - Detailed outline of Background chapter
  - Continue background research
  - Second draft of Introduction
  - Begin identifying possible methodologies for achieving goals

**Week 4**

- Discuss Background outline, introduction, methodologies
- Assignments
  - First draft of background chapter
  - Continue background research as necessary, and methodology research

**Week 5**

- Discuss Background draft, method choices
- Assignments
  - First draft of Methodology
  - Begin revising Background

**Week 6**

- Discuss Methodology draft
- Assignments
  - Complete draft proposal

**Week 7**

- Final presentation and discuss proposal draft