

BS/MS Course Selection and Approval Form

Student Name: _____

Student Class Year: _____

Course Name: _____

Course Number: _____ **Term:** _____ **Year:** _____

Course Instructor's Name: _____

Course Instructor Signature and Date (Allow student to take course for BS/MS credit):

Instructor must check one of the following:

A. Graduate credit should be given if the student receives a grade of _____ or better.

B. Graduate credit should be given if the student passes course and meets the following conditions:

Verification signature from Instructor (after end of class) for Option B:

_____ **Date:** _____

NOTE: This does not imply you are automatically admitted into the BS/MS program. You must formally apply for graduate admission under the BS/MS program according to the normal process and guidelines. It is recommended that at least one of the three recommendations required for your graduate school application should come from an instructor with whom you have taken a BS/MS class.

PROCESS: The Student fills out this form at the start of the term in which the course is being taught and gets the instructor's prior approval. For the grade-based credit (Option A), the student turns the form in to the CS Department Graduate Secretary. For conditions-based credit (Option B), at the end of the class the student gives the form back to the faculty member, who signs the form indicating the conditions have been met. The student turns the form in to the CS Department Graduate Secretary, who will inform the Registrar's office of the outcome. For option B, the verification signature must be received and turned in by the end of the term following the completion of the course.